



FAITH & FREEDOM COALITION

Church Coordinator – Voter Registration Check List

Advance Work

- Pray for the event.
- Contact your State Affiliate or the National HQ to coordinate with you.
- Get your pastors/church leaders permission to host a voter registration drive.
- Establish 2-3 dates which your church date will commit to a voter registration drive.
- Give your church secretary the dates and master copy bulletin insert. A bulletin insert can be inserted the week before and the day of the registration.
- Ask your pastor to advocate this from the pulpit.
- Ask a well-known church member to work at the registration table.
- Display the “Register to Vote Here” signs to promote the registration table.
- Include a voter registration/absentee ballot application as bulletin insert.

Voter Registration Sunday

Option 1 – Voter Registration Table

- Have the table set-up thirty minutes before and after services and Sunday school. This typically means having the table set-up from 7:30 a.m. till 12:30pm.
- Set the registration table (a coffee or card table) in the highest traffic area of your church.
- Materials for your table:
 - Voter registration easel with forms (Print extras off of the copy that is provided in this kit.)
 - Absentee Ballot Applications (i.e. Consider College students, Elderly)
 - Sign-in sheets
- Ask your pastor to advocate this from the pulpit.
- Encourage people to fill forms out at the table rather than taking them home to fill out.
 - The percentage of people that fill the forms out at the table is much higher than those that want to take them home and then send it in.
 - There are several areas on the form that if not filled out correctly will make it incomplete.
- Do not endorse any candidate or political party. DO NOT suggest any affiliation or preference.
- Please remove the table and materials when finished.

Option 2 – Have your pastor advocate it from the pulpit and pass out registration forms to be collected during/after the service.

Report

- Fill out follow-up document and collect voter registrations to put together in envelope
- Contact your State Affiliate or National HQ with your churches results.
- Drop off the registration forms to the proper office or mail them in.
- Discuss with Church Volunteers ideas to reach more people for the next Voter registration Sunday.